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**JUSTICE CABINET DEPARTMENT OF CORRECTIONS  
JOB OPPORTUNITY ANNOUNCEMENT  
AN EQUAL OPPORTUNITY EMPLOYER M/F/D**

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**For more information about the Department of Corrections visit:  
<http://corrections.ky.gov>. To inquire information on job postings contact:  
[DOC.Recruit@ky.gov](mailto:DOC.Recruit@ky.gov) or (502) 564- 4636.**

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**September 16, 2016**

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**ADMINISTRATIVE BRANCH MANAGER—(Oldham County – Central Region Training Center)—Grade 16—(\$3790.80 - \$5021.82) MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have five years of professional administrative experience. A master's degree in public or business administration or a related field will substitute for one year of the required experience. Additional administrative or research experience will substitute for the required education on a year-for-year basis.

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**CORRECTIONAL LIEUTENANT- (Morgan County – Eastern Kentucky Correctional Complex) -Grade 11—(\$2800.00 - \$3118.28) MIN REQUIREMENTS:** High school graduate. Must have 2 years of experience in corrections, law enforcement, criminal justice, or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement, or a related field will substitute for 6 months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of the required non-supervisory experience. Must be 21 years of age.

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**CORRECTIONAL LIEUTENANT- (Shelby County – Kentucky Correctional Institution for Women) -Grade 11—(\$2800.00 - \$3118.28) MIN REQUIREMENTS:** High school graduate. Must have 2 years of experience in corrections, law enforcement, criminal justice, or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement, or a related field will substitute for 6 months of the required non-supervisory experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of the required non-supervisory experience. Must be 21 years of age.

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**CORRECTIONAL SERGEANT— (Oldham County – Roederer Correctional Complex) - Grade 10—(\$2650.00 - \$2834.88) MIN REQUIREMENTS:** High school graduate. Must have 1 year of experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders. An associate's degree from a college or university in corrections, criminal justice, law enforcement or a related field will sub. for 6 months of the required experience. A bachelor's degree from a college or university in corrections, criminal justice, law enforcement or a related major field will substitute for 1 year of required experience. Must be 21 years of age.

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**CORRECTIONS PROGRAM ADMINISTRATOR—(Muhlenberg County – Green River Correctional Complex)—Grade 15—(\$3446.22 - \$4565.44) MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have 4 years of professional experience in corrections, juvenile justice, criminal justice, law enforcement, recreation, academic or vocational education, health services or education, dietary or food management, construction project management, social work dealing with the rehabilitation of the offender or related field. A master's degree will substitute for 1 year of the required experience.

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(continued)**

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September 16, 2016

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**CORRECTIONS UNIT ADMINISTRATOR I—(Morgan County— Eastern Kentucky Correctional Complex) — Grade 14—(\$3133.00 - \$4150.30) MINIMUM**

**REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have 2 years of experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders. A master's degree in corrections, criminal justice, law enforcement, social work, sociology, counseling and guidance or a related field will substitute for 1 year of the required experience. Additional experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders will substitute for the education on a year-for-year basis.

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**CORRECTIONS UNIT ADMINISTRATOR I—(Morgan County— Eastern Kentucky Correctional Complex) — Grade 14—(\$3133.00 - \$4150.30) MINIMUM**

**REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have 2 years of experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders. A master's degree in corrections, criminal justice, law enforcement, social work, sociology, counseling and guidance or a related field will substitute for 1 year of the required experience. Additional experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders will substitute for the education on a year-for-year basis.

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**CORRECTIONS UNIT ADMINISTRATOR I—(Oldham County— Roederer Correctional Complex) — Grade 14—(\$3133.00 - \$4150.30) MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have 2 years of experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders. A master's degree in corrections, criminal justice, law enforcement, social work, sociology, counseling and guidance or a related field will substitute for 1 year of the required experience. Additional experience in corrections, law enforcement, criminal justice or social work dealing with the rehabilitation of offenders will substitute for the education on a year-for-year basis.

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**DEPUTY WARDEN—(Muhlenberg County —Green River Correctional Complex)—Grade 17—(\$4169.54 - \$5523.96) MIN REQUIREMENTS:**

Graduate of a college or university with a bachelor's degree. Must have 4 years of administrative experience in corrections or law enforcement and 2 years of experience in the supervision of employees. A master's degree will substitute for 1 year of the correctional admin or related experience. Additional admin experience in corrections, law enforcement or a related field will substitute for the education on a year-for-year basis.

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**ELECTRICIAN LICENSED SUPERVISOR—(Oldham County —Roederer Correctional Complex)—Grade 12—(\$2589.26 - \$3430.10) MINIMUM REQUIREMENTS:** Must have five years of experience as an electrician. Related vocational or technical school training will substitute for the experience on a year-for-year basis.

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(continued)**

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September 16, 2016

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**ELECTRONIC TECHNICIAN III—(Oldham County –Roederer Correctional Complex)—Grade 12—(\$2589.26-\$3430.10) MIN. REQUIREMENTS:** High School Graduate. Must have 3 years of technical experience in the installation, maintenance, and repair of electronic equipment. Technical training in electronics or a related field will sub. for the experience on a year-for-year basis. Additional technical experience will substitute for the education on a year-for-year basis.

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**INTERNAL POLICY ANALYST III— (Franklin County—Central Office/Administrative Services)—Grade 15—(\$3446.22-\$4565.44) MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have four years of professional experience in management, administration, statistical analysis, accounting, auditing, planning or a related field. A master's degree in public or business administration, statistics, planning, accounting, economics or a related field will substitute for one year of the required experience. Professional experience in management, administration, statistical analysis, accounting, auditing or a related field will substitute for the required education on a year-for-year basis.

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**OFFENDER INFORMATION SUPERVISOR— (Franklin County — Central Office) Grade 13—(\$2848.22 - \$3791.68) MIN REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have 2 years of experience in management, administration, legal, paralegal, or offender records. Administrative, management, legal, paralegal or offender records experience will substitute for the education on a year-for-year basis.

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**PROBATION & PAROLE DISTRICT SUPERVISOR—(Woodford County—Probation & Parole)—Grade 15—(\$3446.22 - \$4565.44) MINIMUM REQUIREMENTS:** Graduate of a college or university with a bachelor's degree. Must have five years of professional experience in criminal justice, corrections, social work, public administration, or a closely related field. Graduate study in criminal justice, corrections, social work, public administration, or a related field will substitute for the experience on a year-for-year basis up to a maximum of two years.

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**Recurring Positions:**

**CORRECTIONAL OFFICER- (Bell, Boyle, Elliott, Fayette, Lyon, Morgan, Muhlenberg, Oldham, & Shelby counties) –Grade 9-(\$2500)  
MIN. REQUIREMENTS:** High School or GED. Must be 21 years of age.

**PERSONNEL CABINET  
STATE OFFICE BUILDING, 1<sup>ST</sup> FLOOR  
501 HIGH STREET  
FRANKFORT, KENTUCKY 40601**

All applicants must complete an application on Personnel Cabinet's Career Opportunities System (COS) and apply for the vacancies in which they are interested in being considered. Applicants should be aware that in COS, they **apply for each vacancy through separate on-line application actions**. Paper applications are no longer accepted by Personnel Cabinet. This differs from the previous paper-based application system in that applicants no longer remain on registers once they are approved for a classification. Qualified applicants are considered only for those jobs to which he/she has applied.

**To receive more information about including how to apply for jobs, please visit <http://Careers.KY.GOV> For questions regarding Applications, Counseling, or Registers, please call Personnel Cabinet, (502) 564-8030.**

**\*\*IMPORTANT\*\***

**The Department of Corrections is not liable for the aforementioned information.**